

RAMON GUPTA

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EDUCATION

University of California, Irvine **06/2009**
The Paul Merage School of Business, Irvine, CA
Master of Business Administration, Finance & Consulting

- Related Coursework: Financial Accounting for Management, Marketing Management, Statistics for Management, Management of Organizations, Organizational Behavior, Information Technology for Management

Boston College
The Carroll School of Management, Chestnut Hill, MA
Bachelor of Science, Finance & Mathematics **05/2001**

- Related Coursework: Basic Finance, Business Law, Corporate Finance, Financial Accounting, Financial Policy, Investments, Managerial Accounting, Strategy and Policy

EXPERIENCE

ACTIVISION, Santa Monica, CA **12/2006 – 08/2007**
Financial Analyst

- Analyzed and supported the Studio Annual Operating Plan (AOP) budget and forecasting process to understand Studio's current and future financial positions and strategies
- Managed the reforecast process to report an accurate representation of current financial situation and reported findings and conclusions to senior staff and Studio Vice-Presidents
- Developed and implemented a procedure for handling numerous daily tasks in an efficient, yet accurate manner
- Organized and reviewed financial and accounting statements and corrected and adjusted misrepresentations
- Prepared and presented numerous forms in Hyperion related to studio operating expenses, headcount updates, titles updates and changes in capitalization dates, in order to reflect the company's current and future financial status

STATE STREET CORPORATION (Formerly INVESTORS BANK & TRUST), Boston, MA **09/2001 – 10/2006**
Account Manager (04/2005 – 10/2006)

- Supervised 10-12 Accountants, who's work included valuing approximately 25 mutual funds with over \$3 billion in assets for several large clients in the mutual fund industry
- Administered team building activities and performance reviews of staff to ensure trained and knowledgeable
- Evaluated daily accounting information for accuracy, tolerance of price, and distributions and guaranteed delivery to clients by close of business day
- Gained extensive knowledge in complex fund structures and world markets from direct exposure as well as employee training courses
- Provided an exceptional level of customer service to multiple portfolio managers and received employee awards recognizing these accomplishments
- Completed the Leadership Excellence and Development Program (LEAD), Supervisor Accountabilities Training, and Performance Measurement Training and used knowledge to direct and lead the group, and retained enthusiasm amongst employees

Senior Custody Accountant (02/2004 – 03/2005)

- Assisted upper management as well as took on supervisory role to ensure all daily deadlines were met and Net Asset Values were calculated with 99.98% accuracy
- Transitioned a new client into the bank, from another custodian, and minimized all potential issues and conflicts
- Planned group and team events as member of an employee relationship committee and boosted employee morale as well as employee knowledge

Mutual Fund Accountant / Floor Trainer (09/2001 – 01/2004)

- Trained current and incoming employees and monitored their daily activities, resulting in improved efficiency as well as productivity within the group, leading to a shorter workday
- Completed tasks in a fast paced, time-sensitive environment and provided accounting statements and performance to upper management and clients on a daily basis
- Scheduled monthly close processes and audits for a finance team of fifteen professionals

ADDITIONAL INFORMATION

- Advanced knowledge of Microsoft Word, Excel and PowerPoint.
- Experience with Visual Basic, Adobe Photoshop, Bloomberg, Reuters, Essbase, Hyperion and HTML
- Officer in UCI Merage's Toastmasters Club and Net Impact