

CONSTITUTION

MERAGE STUDENT ASSOCIATION,
UNIVERSITY OF CALIFORNIA, IRVINE

PREAMBLE. We, the students of the University of California, Irvine (UCI), The Paul Merage School of Business (the Merage School), under the authority of the Regents of the University of California establish the Merage Student Association (the MSA) to provide supplemental educational programming, services and activities for the common benefit of all Merage Students. The MSA shall act as representation in matters that affect the common interests of all Merage Students.

The purpose of the MSA is to develop, provide and oversee:

- Specific interest clubs that promote management specialization, nurture relationships with organizations that employ management specialists, and educate Merage students about careers in management specialties.
- Merage student activities that enhance the personal and professional development, including but not limited to enhanced communication, and social and networking skills for all Merage Students.
- Activities that advance positive relationships between the University of California, UCI and the Merage School administration, faculty, staff, alumni and all of its student associations.
- Activities that advance positive relationships and contacts between the Merage School and the Orange County business community at large.
- Charitable fund raising activities that promote Merage students’ understanding of social responsibility.
- Activities that enhance the ranking of the Merage School as a top-50 U.S. business school.

ARTICLE 1. – NAME.

Section 1.1 NAME. The association of students under this constitution shall be known as the Merage Student Association of the Paul Merage Business School of the University of California, Irvine here after referred to as MSA.

ARTICLE 2. – MEMBERS.

Section 2.1 DEFINITION. All enrolled students of the Paul Merage Business School of the University of California, Irvine who have paid the dues to MSA in the current quarter shall be members of MSA.

Section 2.2 DUES. Mandatory for all of the Merage School students. An amount established by two-thirds affirmative vote of the MSA Student Council. Collected as determined by the MSA Student Council. See Bylaws.

Section 2.3 RIGHTS. All members of the MSA shall have the right to vote in all elections, hold an elected office or appointed position if in good academic standing and attend all activities sponsored by the MSA.

Clause 2.31 GOOD STANDING. Good Standing shall be determined through the current Paul Merage School of Business Student Handbook.

ARTICLE 3. – MSA STUDENT COUNCIL. The MSA Student Council shall consist of the following:

Section 3.1 MEMBERS AND AUTHORITY.

Clause 3.11 MEMBERSHIP.

(3.111) MSA Executive Board as listed in Clause 4.11.

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(3.112) Elected (also known as Section) Representatives.

Clause 3.12 AUTHORITY.

(3.121) Govern and conduct affairs and activities of the MSA.

(3.122) Transact business with a quorum of a majority of voting members. Transact business with aquorum of a majority of voting members or at least one MSA Vice President from two-thirds of the executiveoffices.

(3.123) Notice and hold regular meetings at least twice during each quarter of the academic year. Noticeand hold special meetings when called by the MSA President. Determine the time and place of itsmeeting.

ARTICLE 4. – MSA EXECUTIVE BOARD.

Section 4.1 MEMBERSHIP AND AUTHORITY.

Clause 4.11 MEMBERSHIP. The MSA Executive Board shall consist of the following elected positions:

(4.111) President.

(4.112) Executive Vice President.

(4.113) Vice President Marketing.

(4.114) Vice President Communications.

(4.115) Vice President Finance.

(4.116) Vice President Information Technology.

(4.117) Vice President Operations.

(4.118) Vice President International Students.

(4.119) Vice President Social

(4.120) Vice President Programs for Working Professionals (PWP).

(4.121) Associated Graduate Students Representatives (AGS).

Clause 4.12 AUTHORITY. The MSA Executive Board shall:

(4.121) Govern and conduct affairs and activities of the MSA.

(4.122) Transact business with a quorum of a majority of voting members as listed in Clause 3.122.

(4.123) Notify and hold regular meetings at least twice during each quarter of the academic year. Notify and hold special meetings when called by the MSA President. Determine the time and place of the meeting.

Section 4.2 DUTIES.

Clause 4.21 GENERAL DUTIES.

(4.211) All Elected Officers shall attend all MSA meetings.

(4.212) All Elected Officers shall serve as voting members of both the MSA Executive Board and Student Council.

(4.213) All Elected Officers shall act for and on behalf of the MSA Student Council between regular meetings of the MSA Student Council.

(4.214) All Elected Officers shall carry out all directives and resolutions of the MSA Student Council.

(4.215) All Elected Officers shall ensure the efficient operation and management of the affairs and activities of the MSA.

Clause 4.22 MSA PRESIDENT. The President of the MSA shall:

(4.221) Serve as Chief Executive Officer and principal representative of the MSA.

(4.222) Preside at all meetings of the MSA Executive Board, MSA Student Council, MSA Bylaw review committee and Election committee.

(4.223) Enforce and interpret the MSA Constitution, MSA Bylaws, policies, procedures, standing rules and resolutions of the MSA.

(4.224) Supervise the overall conduct, affairs and activities of the MSA.

(4.225) Carry out all directives and resolutions of the MSA Executive Board and the MSA Student Council.

(4.226) Appoint chairs and members of special committees with the approval of the MSA Student Council.

(4.227) Call meetings of the MSA Executive Board, MSA Student Council or general membership when necessary.

(4.228) Call special elections when necessary.

(4.229) Assume the duties of any MSA Vice President position that becomes vacant until the position can be filled.

Clause 4.23 MSA EXECUTIVE VICE PRESIDENT. The MSA Executive Vice President shall:

(4.231) Serve jointly as Chief of Staff of the MSA.

(4.232) Assist the MSA President in the discharge of the duties of the office.

(4.233) Supervise the internal conduct, affairs and activities of the MSA Executive Board.

(4.234) Coordinate and execute the election of new officers to the MSA Board during or following term.

(4.235) Assume the duties of the MSA President when the MSA President is not available, the MSA President has a conflict of interest or the position becomes vacant.

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Clause 4.24 MSA VICE PRESIDENT OF MARKETING. The MSA Vice President of Marketing shall:

(4.241) Be a candidate of a, at minimum, two-year graduate degree program at Merage.

(4.242) Serve as liaison between the Merage Marketing & Communications department and Merage Student Association to ensure Merage brand continuity and marketing standards.

(4.243) Develop and implement strategic plans to maximize event visibility, attendance, and student satisfaction.

(4.244) Develop all marketing-related materials for MSA Board events, apparel, and technology.

(4.245) Survey students at least once per quarter to determine Merage interests, dynamics, and culture.

Clause 4.25 MSA VICE PRESIDENT OF COMMUNICATIONS. The MSA Vice President of Communications shall:

(4.251) Serve jointly as Chief Public Relations officer(s) and Scribe(s) of the MSA.

(4.252) Act as the custodian of the records of the MSA.

(4.253) Prepare, post and maintain a Master Calendar of the MSA, the Merage School, the Merage School AA, UCI, AGS and other activities of interest to the members of the MSA.

Clause 4.26 MSA VICE PRESIDENT OF FINANCE. The MSA Vice President of Finance shall:

(4.261) Serve as Treasurer and Chief Financial Officer of the MSA.

(4.262) Act as the custodian of the financial records of the MSA.

(4.263) Administer the funds of the MSA as directed by the MSA Student Council.

(4.264) Prepare and maintain the annual budgets of the MSA and its student run clubs/organizations.

Clause 4.27 MSA VICE PRESIDENT OF INFORMATION TECHNOLOGY. The MSA Vice President of Information Technology shall:

(4.271) Serve as the Chief Technology Officer of the MSA.

(4.272) Develop and maintain the information technology resources of the MSA.

(4.273) Coordinate the objectives and efforts of the MSA with the Merage School and outside entities in order to utilize its information technology resources, like Catalyst, effectively.

Clause 4.28 MSA VICE PRESIDENT OF OPERATIONS. The MSA Vice President of Operations shall:

(4.281) Serve as Chief Operating Officer of the MSA

(4.282) Supervise the conduct, affairs, and activities of the MSA clubs and interest groups, while conducting long range planning of the MSA calendar and upholding MSA event standards, policies, and procedures

Clause 4.29 MSA VICE PRESIDENT OF INTERNATIONAL STUDENTS. The MSA Vice President of International Students shall:

(4.291) Represent the Merage School's international students' concerns or issues to the appropriate faculty or

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staff person.

(4.292) Work closely with the associations and Vice President of Internal Affairs to encourage international students to get involved in MSA activities.

Clause 4.30 MSA VICE PRESIDENT OF PROGRAMS FOR WORKING PROFESSIONALS. The MSA Vice President of Programs for Working Professionals (PWP) shall:

(4.301) Be held by a PWP student FEMBA (Fully Employed MBA), EMBA (Executive MBA), or HCEMBA (Health Care Executive MBA).

(4.302) Represent all PWP students' concerns or issues to the appropriate faculty or staff person.

(4.303) Work closely with the Vice President of External Affairs and Vice President of Internal Affairs to encourage PWP students to get involved in MSA activities and clubs.

(4.304) Assist each PWP section with the selection of a section representative.

Clause 4.31 MSA VICE PRESIDENT OF SOCIAL EVENTS

(4.311) Supervise and manage the conduct of all MSA events hosted by the MSA Board or student council

(4.312) Develop and implement annual strategy for hosting events and increasing student social engagement

(4.313) Develop and implement large annual MSA events such as Family Day(s) and Formal

Clause 4.32 MSA ASSOCIATED GRADUATE STUDENTS (AGS) REPRESENTATIVES. The Associated Graduate Students (AGS) Representative shall:

(4.321) Faithfully represent the concerns of the entire MSA to the AGS Council and shall communicate to the MSA a faithful account of all important business conducted at each AGS Council meeting.

(4.322) Communicate to the AGS Vice President of Administrative Affairs a list of permanentstanding proxies to ensure MSA representation in case of absence.

(4.323) At least one (1) seat shall be held by a FEMBA student and one FTMBA. However, in the event that a FEMBA or FTMBA student does not run for the position, it is open to any MSA student.

(4.324) The number of AGS Representatives to hold an office shall be determined by the formula derived according to the AGS.

ARTICLE 5. – ELECTED (or SECTION) REPRESENTATIVES.

Section 5.1 MEMBERSHIP AND AUTHORITY.

Clause 5.11 MEMBERSHIP. Consist of one representative for each of the Merage School designated section of each graduating class of Full-time MBA (MBA), Executive MBA (EMBA), and Fully Employed MBA (FEMBA) students, and two representatives for all Ph.D. students

Clause 5.12 AUTHORITY.

(5.121) Serve as a voting member of the MSA Student Council.

(5.122) Perform such other duties as may be prescribed by the MSA Student Council.

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ARTICLE 6. – ELECTIONS.

Section 6.1 ADMINISTRATION. The current MSA President shall be responsible for the proper administration of MSA Executive Board general elections, repeal, recall, and referendum as provided in this constitution.

Section 6.2 GENERAL RULES PERTAINING TO MSA ELECTIONS.

Clause 6.21 REQUIREMENTS FOR MERAGE STUDENT ASSOCIATION CANDIDATES.

(6.211) The Presidential candidates for the Merage Student Association shall collect 150 signatures, from which 38 (~25% of signatures) must be obtained from students outside their class. For example, a FEMBA Presidential candidate must receive at least 38 signatures from the EMBA, Full Time or HCEMBA students, while the remaining 112 signatures can be obtained from any type of student.

(6.212) The Vice Presidents of External, Internal, Finance and Technology shall collect 100 signatures, from which 25 (~25% of signatures) must be obtained from students outside their class. For example, a FEMBA candidate must receive at least 25 signatures from the EMBA, Full Time or HCEMBA students, while the remaining 75 signatures can be obtained from any type of student.

(6.213) All other candidates from MSA elected positions are exempt from collecting signatures.

(6.214) The signatures are accompanied by first and last name and e-mail address.

Clause 6.22 HOLDING MULTIPLE POSITIONS

(6.221) One cannot hold multiple club president positions.

(6.222) One cannot be a president of a club and hold an Executive Board position in the MSA. If elected to both, the student must select only one position, and resign from the other.

(6.223) The MSA designations of President, Vice President (aka VP of Internal Affairs or VP of Operations), and VP of Finance are exempt from clause 6.222 solely when being considered for cabinet positions within the MSA Leadership Club.

Section 6.3 ELECTION PROCEDURES.

Clause 6.31 PROCEDURES.

(6.311) Ballots shall be placed in members' mailboxes or e-mailed to members with instructions to complete and deposit them in the ballot box in the Student Affairs Office prior to the close of the election period or they will be void.

(6.312) Ballots shall be counted by the MSA President in the presence of at least two other Elected Officers or Elected Representatives and the results shall be announced no later than the second day immediately following the election period. Ballots shall be destroyed and the election shall be final when the election results are accepted by the Election committee.

(6.313) In case of a tie vote for the MSA President, an MSA Vice President, or Elected representative, a new election for that position shall be called by the MSA President within one (1) week after the final tabulation of the tie election has been made.

(6.314) Elections for Elected (or Section) Representatives shall be held during the first academic quarter for

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that section.

(6.315) Special elections may be held at any time during a fall, winter or spring quarter.

(6.316) Notice of an election shall be given to members seven (7) days prior to the election.

(6.317) Elections shall not be held during a final exam week.

(6.318) In the case of a tie vote a runoff vote will be held immediately for five (5) consecutive days and will only consist of the tied nominees. Notice of the new election should be sent to the student body immediately. All other standards of elections apply.

Section 6.4 TERM OF OFFICE. The term of office for all MSA elected positions shall be one (1) year commencing on the first day of the Spring Quarter.

ARTICLE 7. – ELECTION COMMITTEE.

Section 7.1 MEMBERSHIP AND AUTHORITY.

Clause 7.11 MEMBERSHIP. Be chaired by the MSA President and consist of at least two other members of the MSA Student Council.

Clause 7.12 AUTHORITY.

(7.121) Review and validate Elected Officers nomination petitions.

(7.122) Approve the accuracy and legitimacy of all ballots for general and MSA Special Elections and confirm election results.

ARTICLE 8. – REPEAL, RECALL , IMPEACHMENT AND VACANCIES.

Section 8.1 REPEAL.

Clause 8.11. Any official act of the MSA Executive Board may be repealed in an election initiated by a petition bearing signatures of ten (10) percent of the MSA membership.

Clause 8.12. The MSA President shall call the election within (2) weeks of receipt of the petition.

Clause 8.13. The action shall be repealed by a simple majority of all votes cast in the election, provided that at least 15% of the MSA membership votes.

Clause 8.14. The repeal shall be valid only if it does not impair the validity of any contract regularly entered into in accordance with this constitution.

Section 8.2 RECALL.

Clause 8.21. Any elected official of the MSA may be removed from office in an election initiated by petitions bearing the signatures of ten (10) percent of the MSA membership.

Clause 8.22. The MSA President shall call the election within two (2) weeks of receipt of the petition.

Clause 8.23. The official(s) named on the petition shall be removed from office upon a two-thirds (2/3) majority of all votes cast in the election, provided that at least fifteen (15) percent of the MSA membership votes.

Section 8.3 IMPEACHMENT.

Clause 8.31. Any elected MSA official may be impeached for malfeasance, misfeasance, or nonfeasance and, after proper hearing conducted before the MSA Student Council, be removed from office by a two-thirds (2/3) vote of the MSA Student Council.

Clause 8.32. Charges may be brought before the MSA Student Council by any member(s) of the MSA.

Clause 8.33. Protocol for impeachment shall be as follows, without exception:

(8.331) The named MSA elected official(s) in an article of impeachment must be given formal notice of stated charges by letter ten (10) business days prior to the MSA Student Council hearing, which must be witnessed by two other elected officers other than the officer(s) charged and the officer(s) charging.

(8.332) The MSA elected official(s) named in the article of impeachment may have present, during all proceedings, any legal counsel, witnesses or documents as deemed necessary for the protection of their legal rights and defense.

(8.333) Any MSA elected official named in an article of impeachment may continue with the duties of their office while said articles are being deliberated by the MSA Student Council.

(8.334) Should the MSA Student Council hold an impeachment hearing, a two-thirds (2/3) vote of the MSA Student Council shall be sufficient to remove from office.

(8.335) The MSA elected official named in the article(s) of impeachment shall have closing arguments before the vote is taken.

(8.336) In the event a member of the MSA Student Council is named in an article of impeachment, that MSA Student Council member shall abstain from voting on that article.

Section 8.4 VACANCIES.

Clause 8.41. Vacancies shall exist in the Executive Board in the event of death, resignation, disability removal or ineligibility of an officer. For a resignation to occur, the resigning officer must submit a signed letter for that purpose to the MSA President. At the next regularly scheduled MSA meeting, the MSA President shall declare that a vacancy exists.

Clause 8.42. Following the declaration of a vacancy(s), the MSA President shall have two (2) weeks to collect applications for the vacant position(s). The MSA President shall then have one (1) week to interview all applicants, and forward nominees to the MSA Student Council. The MSA Student Council will then appoint new officer(s) at the next regularly scheduled MSA meeting. The time requirement shall be altered accordingly in respect to academic breaks and summer session.

Clause 8.43. Vacancies occurring in the Executive Board shall be filled by the MSA President submitting three (3) nominees with one (1) nominee deemed the presidential nominee. The MSA Student Council shall interview the nominees in a pre-session called for that purpose and shall appoint their choice to fill the vacancy in bill form. In the event that more than one (1) vacancy exists the MSA President shall submit two (2) additional nominees per vacancy, with the appropriate number of presidential nominees indicated.

Clause 8.44. In the event that all nominees are rejected, the MSA Student Council shall request three (3) additional nominees from the MSA President. The appointment process shall begin again with a fresh pool of candidates. This pool may contain previous applicants for the vacant Executive Board position(s).

Section 8.5 ELECTIONS AND APPOINTMENTS.

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42 Clause 8.51. Elections for vacant positions will be held in accordance with the election procedures set forth
43 in the constitution.

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45 Clause 8.52. The MSA President or acting MSA President of the MSA may appoint an interim person to fill
46 the vacant position with a two-thirds (2/3) majority vote of the MSA Student Council until the election
47 process for the vacant position is complete.

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49 ARTICLE 9. – SPECIFIC INTEREST CLUBS. Specific Interest Clubs shall:

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51 Section 9.1 DEFINITION. Specific interest clubs are student run clubs that promote management specialization,
52 nurture relationships with organizations that employ management specialists, and educate Merage students
53 about careers in management specialties.

1 Clause 9.11 ACTIVE STATUS. Clubs will be recognized and established as active annually by submitting a
2 Business Plan which is approved by the MSA Student Council.

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4 Section 9.2 MEMBERS. Clubs will allow any member of the Merage students to become a member of the club.

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6 Section 9.3 GOVERNING BOARD. Choose a governing board of officers consisting of a president, and such
7 other officers as are deemed necessary to carry out the purposes of the club.

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9 Section 9.4 POLICIES. Establish general policies, procedures and rules consistent with its stated purposes and
10 the purposes of the MSA.

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12 Section 9.5 FUNDING. Have the option to use reserve funds which were earned or unused by the club in prior
13 years, when approved by the MSA Student Council. Reserve funds will only be used after allocated amounts
14 from the current year have been exhausted.

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16 Section 9.6 SPECIFIC INTEREST CLUB PRESIDENTS. Specific Interest Club Presidents shall:

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18 Clause 9.61 Perform such other duties as may be prescribed by the MSA Student Council.

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20 ARTICLE 10. – MSA GENERAL PROCUDURES.

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22 Section 10.1 MEETING PROCEDURES.

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24 Clause 10.11 *Robert's Rules of Order, Newly Revised* shall govern the procedure of all MSA meetings unless
25 other procedures are specified by this constitution or MSA Bylaws.

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27 Clause 10.12 Disputes among members regarding interpretation of the MSA Constitution shall be mediated,
28 and if mediation does not resolve the dispute, arbitrated by the Student Affairs Office.

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30 Clause 10.13 Vacant positions shall not be counted when determining a meeting quorum.

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32 Section 10.2 GENERAL RULES

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34 Clause 10.21 Records of the MSA are the property of the MSA, are always open to inspection by members at
35 reasonable times and places, and may not be used or copied except for MSA purposes.

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37 Clause 10.22 Compensation of elected positions is prohibited, but out-of-pocket expenses may be
38 reimbursed subject to guidelines established by the MSA Student Council.

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40 Clause 10.23 Notice to members is effective when placed in the Merage School mail boxes, e-mailed or
41 posted on the MSA bulletin board.

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43 Clause 10.24 A member shall hold only one elected position at a time. A member shall hold only one elected
44 MSA Student Council position at a time.

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46 ARTICLE 11. – BYLAWS.

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48 SECTION 11.1 BYLAWS The MSA Student Council shall enact the Bylaws of the MSA that:

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50 Clause 11.11 Promise the efficient operation and management of its conduct, affairs and activities.

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52 Clause 11.12 Are consistent with the purposes, language and spirit of the MSA Constitution.

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1 Clause 11.13 An amendment to, and/or repeal of a portion or the MSA Bylaws in its entirety shall be voted
2 and approved by a two-thirds (2/3) vote of the MSA Student Council or by a petition bearing the signatures
3 of at least ten (10) percent of the MSA membership.

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5 ARTICLE 12. – AMENDMENTS.

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7 SECTION 12.1. An amendment to, and/or repeal of, a SECTION, article or this constitution in its entirety shall
8 be initiated by a two-thirds (2/3) vote of the MSA Student Council or by a petition bearing the signatures of at
9 least ten (10) percent of the MSA membership.

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11 SECTION 12.2. The amendment and/or repealer shall be voted on in either of the MSA general elections or in a
12 special election called for that purpose by the MSA President.

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14 SECTION 12.3. Sections under consideration shall be amended or repealed by two-thirds (2/3) affirmative vote
15 of at least twenty (20) percent of members voting on the proposal in that MSA general election or special
16 election called for that purpose.

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18 SECTION 12.4. All adopted amendments and/or repealers shall go into effect immediately unless they contain a
19 specific enactment clause.

SECTION 12.5. Effective Spring Quarter 2021, due to the work put in by the MSA Executive Board and School of
Business AGS student reps on behalf of the Merage student body, all MSA Executive Board members and School
of Business AGS student reps will be exempt from paying the voluntary MSA membership due but shall receive
full MSA due-paying member benefits during the duration of their tenure in their respective roles.

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21 ARTICLE 13. – RATIFICATION.

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23 SECTION 13.1. This constitution shall be ratified by a two-thirds (2/3) vote of those MSA members casting
24 votes on the proposal, as shown by the certified MSA general election results. Upon ratification of this
25 constitution all preceding constitutions shall become null and void.